

Welcome to Aberdeenshire Volunteer Role Description

Role Title: Welcome to Aberdeenshire Volunteer

Role Purpose: To give a warm welcome to visitors arriving in the region and provide information and assistance to make their time in the destination a fantastic experience.

Key tasks:

1. Meeting and greeting visitors as they arrive in the region.
2. Providing information on getting around the area. For example, onward transport links, bus timetables.
3. Providing general information on the area. For example, visiting attractions, shopping, eating, walking, places to visit, currency exchange.
4. Providing leaflets, visitor maps and general tourist information.

Time and level of commitment required	Flexible
Place of volunteering	Aberdeen & Aberdeenshire
Key working relationships	VisitAberdeenshire team, Welcome to Aberdeenshire Volunteer team members, Aberdeen International Airport, Aberdeen Railway Station, Aberdeen Harbour, Peterhead Port, P&J Live and other key stakeholders.

Skills, Knowledge & Aptitudes	Good communicator, confident, enjoy meeting new people, articulate, good local area knowledge, ability to think on your feet.
Experience	Previous volunteering roles (<i>desirable, not essential</i>)
Disposition	Friendly, good sense of humour
Special Requirements	Own transport or access to public transport

